Policies

Registration
Each session is limited to 11 participants, so please contact us to verify that space is available. We accept registration forms at any time, but we can only guarantee your space in the course when we receive payment in full.

Payment and Costs
The cost of the three (3) day short course is $1,730. A copy of the course lecture notes and the book, *Optical Scattering: Measurement and Analysis*, by John Stover, is included.

Full payment must be made no later than two weeks prior to attendance. We accept VISA™, MasterCard™, and American Express. *We do not accept purchase orders.*

Course Times and Location
Course times are 9:00 a.m. to 5:30 p.m. daily at the offices of Photon Engineering, 310 S. Williams Blvd #222, Tucson, Arizona.

As a courtesy to your fellow participants, we ask that your schedule allows you to attend the entire 3-day, 8-hour course.

Transportation, Accommodations, and Meals
Transportation, hotel accommodations, and meal expenses are not included in the course fee. Participants are responsible for making their own arrangements.

Hotels closest to Photon Engineering are the Courtyard by Marriott at the Tucson Williams Center at (520) 745-6000 or the TownePlace Suites at the Williams Center (520) 747-0720 to make reservations. Call or email our office for a list of other hotels in the area.

Tuition includes a continental breakfast and an afternoon snack.

Cancellation
Registrants who request cancellation fourteen (14) or more days prior to the course’s start date are entitled to a full refund or can receive credit toward a Stray Light Short Course to be used within the following year.

Course fees are not refunded if the registrant cancels less than fourteen (14) days prior to the course. In these cases, paid fees are credited toward a future Stray Light Short Course and a $200 cancellation fee is due upon cancellation.

We reserve the right to reschedule or cancel a course up to two weeks before its start date for any reason. If we need to exercise that right, your entire course fee will be promptly refunded.

To register: please complete the following 2-page form and return via email:

Attn:  Donata Pfisterer - Sales and Marketing
Email:  fredtutorials@photonengr.com
Please provide the following information:

Title: ___________________________ Last Name: ___________________________

Job Title: ________________________________________________________________

Company: __________________________________________________________________

Address: __________________________________________________________________

City: ___________________________ State: _____________ Zip Code: _______________

Country: __________________________________________________________________

Phone: ___________________________ Fax: _________________________________

Email: ___________________________________________________________________

Please check the class you are registering for:

- [ ] $1,730 March 11 - 13, 2020
- [ ] $1,730 July 15 – 17, 2020
- [ ] $1,730 November 9 - 11, 2020

Please continue to the next page to provide your credit card information.
Please provide your credit card information:

Company Name: ____________________________________________________________
Customer Name: ___________________________________________________________

Type of Credit Card: [ ] VISA  [ ] MasterCard  [ ] American Express

Card Number: ____________________________  Expiration Date: __________
Credit Card Holder Name: _________________________________________________
Credit Card Business Name: _______________________________________________
Credit Card Billing Address: _______________________________________________
City: _________________  State: ___________  Zip Code: _______________

Name of person to contact with any credit card questions:

Contact Name: ___________________________________________________________
Contact Email: __________________________________________________________
Contact Phone: __________________________________________________________

Name of person to receive emailed paid invoice, if different from above:

Name: __________________________________________________________________
Email: __________________________________________________________________
Phone: __________________________________________________________________