

Policies

Registration

Each session is limited to 11 participants, so please contact us to verify that space is available. We accept registration forms at any time, but we can only guarantee your space in the course when we receive payment in full.

Payment and Costs

The cost of the three (3) day short course is \$1,680. A copy of the course lecture notes and the book, *Optical Scattering: Measurement and Analysis*, by John Stover, is included.

Full payment must be made no later than two weeks prior to attendance. We accept VISA™, MasterCard™, and American Express. **We do not accept purchase orders.**

Course Times and Location

Course times are 9:00 a.m. to 5:30 p.m. daily at the offices of Photon Engineering, 310 S. Williams Blvd #222, Tucson, Arizona.

As a courtesy to your fellow participants, we ask that your schedule allows you to attend the entire 3-day, 8-hour course.

Transportation, Accommodations, and Meals

Transportation, hotel accommodations, and meal expenses are not included in the course fee. Participants are responsible for making their own arrangements. Please call the Courtyard by Marriott at the Tucson Williams Center at (520) 745-6000 or the TownePlace Suites at the Williams Center (520) 747-0720 to make reservations. Call or email our office for a list of other hotels in the area.

Participants who choose to stay at the Courtyard receive a discounted rate if they mention that they are attending a course in the Williams Center. Participants who choose to stay at the TownePlace Suites should ask for the neighborhood rate.

Tuition does include a continental breakfast and an afternoon snack.

Cancellation

Registrants who request cancellation fourteen (14) or more days prior to the course's start date are entitled to a full refund or can receive credit toward a Stray Light Short Course to be used within the following year.

Course fees are not refunded if the registrant cancels less than fourteen (14) days prior to the course. In these cases, paid fees are credited toward a future Stray Light Short Course and a \$200 cancellation fee is due upon cancellation.

We reserve the right to reschedule or cancel a course up to **two weeks** before its start date for any reason. If we need to exercise that right, your entire course fee will be promptly refunded.

To register, please complete the following 2-page form and return via email or fax to:

Attn: Donata Pfisterer - Sales and Marketing
Email: fredtutorials@photonengr.com
Fax: 520-733-9609

Please provide the following information:

Title: _____ First Name: _____ Last Name: _____

Job Title: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Country: _____

Phone: _____ Fax: _____

Email: _____

Please check the class you are registering for:

- \$1,680 March 4 - 6, 2019
- \$1,680 July 29 – 31, 2019
- \$1,680 October 30 – November 1, 2019

Please continue to the next page to provide your credit card information.

Please provide your credit card information:

Company Name: _____

Customer Name: _____

Type of Credit Card: VISA MasterCard American Express

Card Number: _____ Expiration Date: _____

Credit Card Holder Name: _____

Credit Card Business Name: _____

Credit Card Billing Address: _____

City: _____ State: _____ Zip Code: _____

Name of person to contact with any credit card questions:

Contact Name: _____

Contact Email: _____

Contact Phone: _____

Name of person to receive emailed paid invoice, if different from above:

Name: _____

Email: _____

Phone: _____